

Swatara Township
Minutes
December 14, 2023

Chairman Kreitzer called the meeting to order at 7:00 p.m.

Supervisors in attendance were William Bering, Jr., Richard Kreitzer and Dean Patches. Also in attendance were Attorney, Colleen Gallo; Engineer, Kevin Fox and four (4) residents.

Public Comments

Elmer Weaver, 187 Moore Road

Commented on the deteriorating conditions at 191 Moore Road. The Township's Code Enforcement Officer is monitoring the situation.

Supervisor Kreitzer – presented a 'Thank You' note that was received for the work being done by the Road Crew. He asked residents to give the road crew kudos for their hard work, when they see them.

Supervisor Kreitzer took the agenda out of order.

Met-Ed / Heagy Subdivision Plan & Non-Building Declaration

A clean letter has been received from Gannett Fleming and the Planning Commission has recommended approval.

Supervisor Patches moved to approve and sign the Met-Ed/Heagy Subdivision Plan and Non-Building Declaration. Seconded by Supervisor Bering. All voted in favor; motion carried.

Zoning / Code Enforcement

Property Maintenance

40 Clover Lane sent a written request for an extension.

Supervisor Patches moved to grant an extension until February 8, 2024. Seconded by Supervisor Bering. All voted in favor; motion carried.

5 Monroe Avenue – has been filed for court.

2277 Quarry Road – Compliant

10-12 Creek Lane

The compliance deadline is December 15, 2023.

Meeting Minutes

Supervisor Bering moved to approve the November 9th Meeting Minutes and November 22th Workshop Minutes. Seconded by Supervisor Patches. All voted in favor; motion carried.

November 2023 Financial Reports

Supervisor Patches moved to approve the November 2023 Financial Report. Seconded by Supervisor Bering. All voted in favor; motion carried.

Bills Payable

Supervisor Patches moved to approve the bills payable list totaling \$100,127.69 from the M/R Sewer and General Funds. Seconded by Supervisor Bering. All voted in favor; motion carried.

Planning Commission – Dean Patches

The Planning Commission has been reviewing the Ag Zoning requirements to add commercial uses. Two plans were recommended for approval.

Recreation Board Report – Rick Kreitzer

The Recreation Board is discussing changes to the event to be held in the park.

Township Report – Jennifer Harding

In the past month, the Road Crew trimmed trees, performed equipment maintenance and service, wrapped up mowing for the year, sealed asphalt patches, performed sign maintenance and install snow reflectors.

Stormwater Management – Kevin Fox

No small project stormwater applications were received.

Mr. Fox heard from the owner of 294 Monroe Valley Drive. He will be sending a letter to the developer regarding the need for stormwater control measures.

The basin in the Woodcrest Heights development is being modified to adjust for errors in the original construction. Landscaping is scheduled for next week to stabilize the area. The basin will then be resurveyed to submit the information to DEP.

Communications:

Thank you card for Road Maintenance on Cemetery Road

Visit Lebanon Valley – introduction

2 – Lebanon Daily News Proof of Publications

UCC Board of Appeals Hearing November 30th

Notice that SEK, Auditing Firm, will be used for annual Audit

NLCA Minutes October 24, 2023

Northern Lebanon FFA Issue team – Thank you

Cleona Borough Police Report

Life Lion Report for October

Lebanon County Coalition to End Homelessness

New City of Lebanon Water Rates

OLD BUSINESS

Mill Street Heights Swale Project

No action is required.

Comprehensive Plan

The review and comment period has expired.

Supervisor Patches moved to adopt Resolution #2023-14, adopting the revised Comprehensive Plan. Seconded by Supervisor Bering. All voted in favor; motion carried.

Swatara Road Extension - Tabled

Pine Ridge Village Status

Mr. McEwan contacted the Township to inquire if we had any inspection reports. The Township and Gannett Fleming had four we were able to provide.

Supervisor Patches moved to authorize Mr. Fox to write a letter to Parkside Homes notifying them that the Township doesn't have any additional records. Seconded by Supervisor Bering. All voted in favor; motion carried.

Township Line Drive

The meeting with Bethel Township was held. Originally, the County realized that the township line on the original plan was in the wrong location. The majority of the homes are now in Swatara Township, not Bethel. The original agreement was established for Swatara to support Bethel in the maintenance of the road. The agreement is no longer necessary since the road is in Swatara. An agreement dissolving the original agreement has been prepared.

2024 Township Budget

The Township Budget was advertised and posted.

Supervisor Patches moved to approve the budget for 2024. Seconded by Supervisor Bering. All voted in favor; motion carried.

2024 Tax Rate Resolution #2023-15

Supervisor Patches moved approve Resolution #2023-15 establishing a tax rate of 1.23 mils. Seconded by Supervisor Bering. All voted in favor; motion carried.

First Citizens Request for Bond Release – 301 Old Route 22

Atty. Gallo sent notice to First Citizens that the Township does not have the financial security for this property.

294 Monroe Valley Drive O & M Agreement

The original O & M Agreement for 294 Monroe Valley Drive was requested from the contractor.

NEW BUSINESS

2024 Meeting Dates

Supervisor Patches moved to authorize the advertising of the 2024 Meeting Dates. Seconded by Supervisor Bering. All voted in favor; motion carried.

Jonestown Road – Bridge Weight Study

Discussion was held regarding options for Old Jonestown Road to discourage tractor trailer traffic.

Bunker Hill Fire Company Capital Improvement Funding

The Township had allocated \$50,000 per year for capital improvements at the fire company. The Fire Company will be requesting the 2022, 2023 and 2024 allocations when the chassis arrives in 2024

Funck Subdivision Plan & Sewer Module

Gannett Fleming has issued a clean letter and the Planning Commission has recommended approval.

Supervisor Patches moved to approve and sign the Funck Subdivision Plan & Sewer Module. Seconded by Supervisor Bering. All voted in favor; motion carried.

TruGreen Quote for Park Maintenance

The TruGreen provided a quote for park maintenance for \$8,728.24.

Supervisor Bering moved to accept the quote from TruGreen for \$8,728.24. Seconded by Supervisor Patches. All voted in favor; motion carried.

State Farm response to Sign Damage Invoice

State Farm responded that they needed additional time to review the request for reimbursement funding for sign damage. This will be revisited next month.

Engineering Service Provider

Three firms were interviewed. This matter is tabled until the December 27th workshop.

Union Township Grant Agreement

Swatara Township has applied to Union Township for Recreation funding to assist with the paving of the park path.

Supervisor Patches moved to authorize signing the grant agreement with Union Township. Seconded by Supervisor Bering. All voted in favor; motion carried.

Park Paving Bid Packet Advertising

Supervisor Patches moved to authorize the advertising of the bid for the paving of the Mill Street Park walking trail. Seconded by Supervisor Bering. All voted in favor; motion carried.

Budget Amendment – Resolution #2023-16

Supervisor Patches moved to authorize additional appropriations for repairing stormwater facilities, park improvements, office equipment and personnel expenditures. Seconded by Supervisor Bering. All voted in favor; motion carried.

1 & 3 Oak Street Proposed Single Family Dwellings / Road Cutting

The owner of 1 & 3 Oak Street has submitted zoning applications. The sewer authority has notified the Township that the road will need to be cut to access the sewer line. Oak Street was paved in 2019. The five-year moratorium on paving has not yet expired. A waiver with a sketch, construction details and bonding in the amount of \$15,000 will be required from the property owner to cut the road.

Affirm FSWA Representative for Swatara Township

Supervisor Bering moved to affirm Tom Demler as the FSWA representative from Swatara Township for 2024. Seconded by Supervisor Patches. All voted in favor; motion carried.

Solicitor's Report – nothing further to report.

Engineer's Report – nothing further to report.

An Executive Session to discuss professional services was requested.

Adjournment

Supervisor Patches moved to adjourn into Executive Session at 8:13 p.m. Seconded by Supervisor Bering. All voted in favor; motion carried.

Respectfully Submitted,

Jennifer Harding